



Sensitivity to People on the Job

EZ Electric is an Equal Opportunity employer and as such, we encourage our employees to be sensitive when they interact with people on the job. In general, if you treat people with respect and patience it will make your job much easier. Everyone shows up to work each day with many things on their mind. You have the job ahead of you, what tasks you have to perform for the day, what materials and tools you may need to get the job accomplished, the amount of time you will need to complete the job, and the people you will need to work with during the day to get the job done. Each person has a whole set of concerns to address as he/she progresses throughout the day.

Remember that you are not alone, you do not work by yourself and often need the help of others on the job site to meet your objectives by the end of the day. Following are a few things you should consider when dealing with people you work with:

- Show people the same respect and tolerance regardless of race, religion or gender
- Do not tell jokes or make comments that may be offensive (sexually, racially, religiously, etc)
- Do not use abusive language or actions when dealing with others
- Do not play practical jokes at the expense of others
- Do not provoke or prod others into action

When you treat the people you work with as you would like to be treated, it makes everyone a lot more comfortable and relaxed. When people are relaxed they are more productive. So please treat your fellow workers with patience and respect so that EZ ELECTRIC can continue to be a SAFE AND COMFORTABLE PLACE TO WORK!

I have read the above and understand EZ Electric's policy on Sensitivity to People on the Job.

Print Name: _____ Date: _____

Signature: _____

If employee is filling out electronic documentation:

By checking this box I _____ acknowledge that I have read the above and in lieu of a "wet" signature, I am electronically signing this document.